

BECOME A PARENT GOVERNOR AT ACLAND BURGHLEY IN 2010

Acland Burghley School needs to appoint 4 Parent Governors

The Governing Body of every school includes a number of Parent Governors. Parent Governors have the same status, duties and responsibilities as the other members of the Governing Body. They are elected by the parents of children registered at the school and their term of office lasts for four years.

The Governing Body of the school meets four times a year, and has formed committees which also meet twice each term to discuss specific aspects of the Governors' responsibilities such as Finance and Staffing, the Teaching and Learning Committee and Premises Committee. These meetings usually take place in the early evening.

Every parent of a child registered at the school is eligible to serve as a Parent Governor. The definition of parent includes natural parents of the child, whether or not they are living with them, and those who have legal or actual custody of the child.

We welcome nominations from all parents, particularly those from black and ethnic backgrounds as these groups are under-represented on our governing body.

If you would like to serve as a Parent Governor yourself, or would like to nominate another person as a Parent Governor, you will need to complete a nomination form and a personal statement of up to 150 words and return it to the Heads PA, Trish Drasnin, in the General Office by **9am on WEDNESDAY 3rd FEBRUARY 2010**. More nomination forms are available from the school office.

The arrangements for the nomination of Parent Governors will be as follows:

- Nomination forms, together with personal statements of up to 150 words are to be returned to the Head's PA, Trish Drasnin, in the General Office by **9am on WEDNESDAY 3rd FEBRUARY 2010**.
- If the number of nominations is the same as the number of vacancies (**4**), then those nominated will automatically be declared Governors and notified in the school bulletin on **FRIDAY 5th FEBRUARY 2010**.
- If the number of nominations is greater than the number of vacancies, an election will be held.

The arrangements for an election for Parent Governors will be as follows:

- The school will send ballot papers listing the names of the candidates and candidates' personal statements to all parents and carers – one ballot paper per household. The candidate nominations list and personal statements will also be set out in the school bulletin on **FRIDAY 5th FEBRUARY 2010** and on the school's website.
- Voting will take place by returning the ballot papers to the school. These must be received by **9am on THURSDAY 11th FEBRUARY 2010**. The Headteacher will conduct the count. In the event of a tie, the position shall fall to the parent with the youngest child in the school. The count will take place at **10am on THURSDAY 11th FEBRUARY 2010** at the school.
- The Headteacher will notify the names of successful candidates to all parents in the school bulletin on **FRIDAY 12th FEBRUARY 2010**.

If you would like to find out more about being a Parent Governor, please contact Selwyn Harper, Governors' Support Officer, Camden CSF, telephone 020 7974 1624, or the school. Our present Parent Governors are Ursula Barnes, Anna Cragg, Ruth Grimberg, Alison Kerr, Claire Jackson, Alasdair Smith and Charles Ware. Any of them would be pleased to explain the role. You can contact them via the school.



PARENT GOVERNOR ELECTIONS ACLAND BURGHLEY SCHOOL MARCH 2010 VACANCY	Please note
Name of Nominee:	<ol style="list-style-type: none"> 1. Only a parent of a child registered at the school can propose or nominate a candidate for Parent Governor. 2. Anyone who is prohibited by court order from contacting his or her child is not eligible to participate in the election. 3. No person can serve as a Governor of more than two schools. 4. No person who has been declared bankrupt can serve as a governor unless: <ol style="list-style-type: none"> a. The bankruptcy order has been discharged or annulled. b. A composition order or arrangement has been made with creditors under which payment has been made in full or three years have elapsed since the terms of the arrangement were fulfilled. 5. No person with any of the following criminal convictions may serve as a Governor: <ol style="list-style-type: none"> a. A conviction carrying a sentence of imprisonment of more than 3 months (without the option of a fine) within the last 5 years; b. A conviction carrying a sentence of more than two and a half years within the last 20 years; c. A conviction carrying a sentence of more than 5 years at any time in the past. 6. The person nominated should attach a short personal statement to this nomination form of up to 150 words. The personal statement should include something about yourself, what you feel you can bring to the school and why you would like to be a Governor. This will be issued to parents with the ballot papers.
Address:	
Phone Number:	
Parent of:	
Signature of Nominee:	
Proposer's Name:	
Parent of:	
Signature:	
Seconders Name:	
Parent of:	
Signature:	
<p><i>The person nominated should sign the form to show their willingness to stand for election. Please return this form with the 150 word personal statement to the Acland Burghley School Office (for the attention of the Head's PA) by 9am on WEDNESDAY 3rd FEBRUARY 2010.</i></p>	